

**New Marlborough Planning Board
Wednesday April 8, 2015**

Attendees:

Chair: Patricia Hardyman

Members: Jamie Mullen, Charlie Parton

Other attendees: Jane Tant (Secretary)

Call to Order: 7:03 pm

Review and Approval of Minutes of Prior Meetings:

Minutes of the March 25, 2015 meeting were approved.

Public Comment/Surveyors: None

Review of Mail:

- Copy of letter from David Herrick, Town 911 Coordinator, to Town Clerk assigning #2 to a new driveway on Old County Road per request of Mr. Andy Cook.
- Town of Sheffield Planning Board Notice of Public Hearing on April 15, 2015 on proposed amendment to the Sheffield Zoning Bylaws regarding Section 3.1.3.F.
- Town of Monterey Board of Appeals Notice of Decision granting the application of Michael A. and Stephanie B. Sloane to raze the existing structure at 16 Point Road and replace with a bigger conforming structure.
- Town of Sandisfield Planning Board Notice of Public Hearing on April 7, 2015 regarding three proposed changes to By-Laws.
- Memorandum from Joseph A. Kellogg, Interim Administrative Assistant Town of New Marlborough regarding appropriate behavior of employees and representatives of the Town during the local election season.

Old Business:

Ms. Hardyman reported the Berkshire Regional Planning Council (BRPC) has approved the 2015 District Local Technical Assistance (DLTA) grant request submitted by the Planning Board in late 2014. Board members agreed to invite Mr. Brian Domina from BRPC to an upcoming meeting to finalize the grant execution plan. Dates of April 29, May 20 and May 27 were selected. Ms. Hardyman agreed to contact Mr. Domina for agreement on a meeting date.

Board members discussed planning for the Public Hearing scheduled for April 22. It was agreed the following items would be made available to attendees:

- Copies of current and proposed By-law provisions regarding Accessory Dwellings.
- Copy of proposed new definition to be added to the By-laws explaining "maximum gross floor area".
- Copy of proposed new By-law provision regarding Accessory Apartments.

In preparation for the Public Hearing the Board then reviewed the following:

- Purpose of drafting the By-Law revisions
- Questions likely to be asked by attendees
- Format for hearing with Chair initiating proceedings

New Business:

Ms. Hardyman reported she had contacted the Select Board regarding obtaining clerical support to organize Form A documents and maps in the flat file. She was informed a memorandum to the Select Board was required for purposes of setting the rate of remuneration to be offered. Board members agreed the memo Ms. Hardyman had drafted was appropriate and should be forwarded to the Select Board. Board members also agreed sufficient funds were available in the Planning Board budget for clerical services to fund the effort.

Mr. Parton reported he received an inquiry regarding a reported request by a Town land owner to the Select Board to conduct a limited animal slaughter operation. Members agreed Mr. Parton should verify specifics and report back to the Planning Board as the matter appears to fall under Planning Board purview. Members noted the current Town Bylaws expressly prohibit conduct of animal slaughter operations.

The meeting was adjourned at 8:05pm.